



## Bicycle Mechanic Job Vacancy



**WITH RISING POVERTY AND INEQUALITY** ACROSS THE UK, THE BRICK IS INVESTING RESOURCES TO MEET THE DEMANDS WE ARE SEEING EVERY DAY. OUR WORK IMPACTS THE LIVES OF THOUSANDS OF PEOPLE EVERY YEAR AND WE NEED VALUES-DRIVEN, KIND, DEDICATED, SKILLED PEOPLE TO HELP US SAFELY GROW OUR IMPACT.

Salary: £12 per hour (we are a real living wage employer)

Hours: We are open to discussing part time or full-time opportunities. Minimum hours will be 20 hours per week, to include cover on weekends and evenings.

For the right candidate we are willing to consider full time.

Contract Length: Substantive

Holidays: 22 Days plus Bank Holidays plus birthday off

Based At: Sites across Wigan and Leigh

Responsible To: Gearing Up Manager

Accountable To: Queen's Hall Action on Poverty Trustees

To Apply: upload CV and covering letter explaining whether you are interested in a part time or full time position to –

<https://hr.breathehr.com/recruitment/vacancies/35327>

Closing Date: 17<sup>th</sup> May

Interview Date: tbc

Job Summary: The Brick is a charity with big aspirations and its local community at the heart of everything it does. As a result, The Brick follows a strategy and approach focusing on personal development by following The 3 R's. The 3 R's are: Relief, meeting felt needs, Restoration, equipping people for self- sustaining, independent living, and Reformation, speaking out and acting against social injustice.

Due to the expansion of Gearing Up (an independent CIC linked to The Brick that specialises in the recycling and redistribution of preloved and donated bicycles), and partnership with Wigan Council, the projects that they deliver to the Wigan & Leigh Community require the position of a new Bicycle Mechanic. We have secured an arrangement to deliver a cycling project across the schools of Wigan and Leigh Borough to promote and encourage girls getting into cycling. Based in The Brickworks in Wigan. The purpose of this role is the repair and service of customers bicycles, refurbishing preloved bicycle donations, assisting with delivery of local community projects such as The Girls Cycling Project, whilst maintaining a thorough approach to your work and high housekeeping standards. We welcome female applications and applications from people who specifically find school project delivery appealing and can engage with this age and peer group with keenness.

Proven experience is required in working in a bicycle workshop environment. Current bicycle mechanic qualifications, such as Cytech or City & Guilds Level 2 are desirable. Experience working with vulnerable adults is an advantage. It would be very useful for applicants to have a valued interest in cycling and helping local communities and schools. A DBS check will be carried out to the successful applicant that joins our team.

## **PARTNERSHIP WORKING**

The Brick is committed to delivering Wigan Council's Deal approach and as such we are asking for applicants who adopt the 3 core behaviours being; positive, accountable and courageous. We are looking for innovation and creativity, The Brick is not afraid to do things differently and pilot new initiatives to trial and test new ideas.

## **OTHER**

### **Health and Safety**

In line with Health and Safety and Lone Working Policies, take reasonable care of personal health and safety and the health and safety of colleagues, mentors and service users and other persons who may be affected by acts and omissions. Reporting any incidents and Safeguarding concerns in a timely and effective manner following the Wigan tier report system.

### **Diversity**

Understand and implement The Brick's Equality and Diversity Policy.

## Out of Hours

You will be expected to undertake work in the early mornings, evenings and weekends to ensure full delivery. Be willing to undertake and assist in fundraising activities which may occur out of hours promoting fundraising for the Charity.

## General

To be responsible to the Charity's Management team.

**The post holder will be expected to:** Perform any other duties consistent with the broad objectives of the post. Participate in individual performance review and respond to agreed objectives. Attend and be an active participant in team meetings, team training and other internal meetings etc. Attend external meetings, forums, conferences, training etc. as required by Queen's Hall Action on Poverty.

Being aware of professional standards expected in the service, in terms of holistic person-centred delivery, required ongoing personal and professional development. Maintain up-to-date knowledge of legislation, national and local policies, procedures, recommendations and guidelines. Take responsibility for ensuring that legal obligations regarding information which is processed for both mentors and staff is kept accurate, confidential, secure and in line with the Data Protection Act (1998) and Confidentiality Policies. Not abuse their official position for personal gain, to seek advantage of further private business or other interests in the course of their official duties. To undertake other such duties consistent with the post, as jointly agreed between the post holder and Queen's Hall Action on Poverty. To at all times deliver the service in line with and adhere to the Policies and Procedures. To undertake other duties when required in order to aid in the smooth running of the project. To promote good communication within The Brick and the Charity as a whole.

*Queen's Hall Action on Poverty are committed to the safeguarding and protection of all young people and adults, In line with our Safeguarding policies. We will carefully select, train and support all those with any responsibility within the Charity, in accordance with our rigorous recruitment and selection policies.*

