

Role Title: Brick Multibank Van Driver Volunteer

Responsible to: Brick Multibank Warehouse Manager

Responsible for: Distributing essential items to partnered charities and community groups across the North-West.

Hours of Work: minimum of one day (7 hours per week)

Location: Brick Multibank Warehouse, Cross Street, Wigan

Main purpose of role

As a Brick Multibank Van Driver, you will be the forward face of the charity during your time out and about in the community. The Brick Multibank van has a busy daily schedule distributing essential items to partnered charities across the North-West. The role does require lifting and carrying as well competent driving skills and a valid UK driving licence.

Key Tasks:

- Driving to partnered charities or central community hubs and unloading the van.
- Undertaking vehicle safety checks
- Working as part of the wider Brick Multibank team.
- Attend Brick Multibank meetings, as required.
- Participate in initial and ongoing training.
- Be responsible, as required, for health and safety issues, including safeguarding and light domestic duties i.e. supporting general duties at the food bank.
- Monitor own wellbeing and capacity and draw on Brick support as appropriate.
- Be a positive representative of The Brick and Queens Hall Action on Poverty.

Knowledge, Skills & Qualities

- A full and current UK driving licence is required and a copy will need to be kept on file.
- An ability to lift and move heavy items.
- Good listening and communication skills.
- Ability to use problem solving skills.
- Flexibility and willing to help in other departments or other roles within the project.
- Able to maintain strict confidentiality.
- Confident working independently.
- 25+ years old for insurance purposes.

Commitment:

We need a small number of volunteer van drivers to help establish a reliable and dedicated team covering each day Monday to Friday. Volunteers are provided with full training and support to feel fully comfortable in their role, irrelevant of their previous knowledge and experience. Commitment is also expected where possible with regards to attending team meetings and training as and when required.

Training and Support:

Induction training will be provided as well as ongoing training and support.

Supervision:

Supervisions are not scheduled but we encourage you to request one with your team lead or volunteer coordinator at any point you feel this would be beneficial or as and when a concern arises.

Expenses:

QHAP will repay the cost of travel to and from the projects for volunteering sessions within borough.