

Volunteer Retail – Food Community

Role title	Retail Volunteer
Responsible to	The Food Community Team
Location	St. George's, Water St, Wigan
Purpose of role	To undertake tasks in order to ensure our Food Community runs as effectively as possible
When role to be carried out	A minimum commitment of one half day shift per week Mon, Tues, Thursday, Fri 9:30am – 12:30pm /12:30-3:30pm

Main Responsibilities include (but are not limited to):

- Assisting and serving customers, providing a high standard of customer service
- Helping with stock processing, including sorting, cleaning, pricing and stacking.
- To assist with the display of stock, so that the shop looks inviting.
- Cash handling and accurate operation of the till, once training has taken place.
- Keeping the shop premises clean and tidy.
- Working positively as a team alongside the other Food Community staff and volunteers.
- Supporting new members to sign up and explaining how the pantry works.
- Greeting visitors and signpost to other services if necessary.

Training and support

- Attend any relevant training and refresher sessions
- Undertake Mandatory training as relevant to your role
- Full support will be provided from the team

Personal skills

- Good communication skills
- Enjoy working as part of a team
- Trustworthy and reliable.
- Are committed to our values – Courage, Compassion, Community

All volunteers will be required to complete a DBS check and complete and receive a certificate & complete an Induction before volunteering can commence,

The cost and organisation of the DBS check is covered by The Brick